



City of Bothell™

BOTHELL CITY COUNCIL

*****VIRTUAL MEETING*****

REVISED AGENDA

July 20, 2021 – 6:00 PM

BOTHELL CITY HALL - 18415 101ST AVE NE BOTHELL, WA 98011

Public Notice: Pursuant to Governor Inslee’s Stay Home, Stay Healthy Proclamation 20-25 extension and the extension of Proclamation 20-28 regarding open public meetings, and in an effort to curtail the spread of the COVID-19 virus, this City Council meeting will be conducted remotely through Zoom. We encourage members of the public to attend and participate in the meeting remotely, as described in more detail below:

Public testimony during public hearings and visitor comments will be accommodated through Zoom, but the public is requested to sign up for such testimony by [submitting a form HERE](#). Forms must be submitted no later than 3:00pm the day of the meeting.

For those wishing to attend by Zoom, please:

- (1) click this link: <https://us02web.zoom.us/j/88229977940> (or copy the URL and paste into a web browser)
- (2) call-in to the Zoom meeting by dialing 253-215-8782 and entering [882 2997 7940](https://us02web.zoom.us/j/88229977940)

The proceedings will also be available to view live or on the following day on the [City of Bothell YouTube Channel](#), or live on *BCTV Cable Access Channels 21/26 (must have Frontier/Comcast Cable).

MEMBERS OF THE CITY COUNCIL

Mayor Liam Olsen

Deputy Mayor Jeanne Zornes

Councilmember Davina Duerr

Councilmember James McNeal

Councilmember Tom Agnew

Councilmember Rosemary McAuliffe

Councilmember Mason Thompson

REGULAR SESSION

Call to Order, Pledge of Allegiance, Roll Call

Meeting Agenda Approval

During this item, the City Council may identify agenda items to be continued, withdrawn, or added.

1. Presentations, Reports, & Briefings

- A. Public Engagement Opportunities
- B. Proclamations/Recognitions
 - None at this time.

C. Special Presentations

- None at this time.

D. Staff Briefings

- Final Review and Approval of Position Profile for City Manager Recruitment – Human Resources Director Mat Pruitt and Heather Gantz, Novak Consulting
- Civic Center Block Briefing - Community Development Director Michael Kattermann and Economic Development Manager Jeanie Ashe
- Fireworks Briefing – Police Chief Ken Seuberlich, Fire Chief Bruce Kroon and Fire Marshal Butch Noble

E. City Manager Reports

F. Council Committee Reports

2. Visitor Comment

Those testifying or providing visitor comment will be limited to 3 minutes. Attendees will be muted and not audible to the Council except during times they are designated to speak.

If you wish to comment (either in writing or verbally) please [submit a form HERE](#) by **3:00 PM (day of meeting)**. All comments will be made part of the record.

3. Consent Agenda

All items under this section will be passed with a single motion and vote. These items are of a routine nature. Prior to approval, City Council may request items be withdrawn from the consent agenda for separate discussion. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with the staff recommendation.

- A. AB # 21-099 - Approval of a Resolution Establishing a Special Revenue Fund for the American Rescue Plan Act (ARPA)
Recommended Action: Approve a Resolution to establish a special revenue fund for the American Rescue Plan Act (ARPA).
- B. AB # 21-100 – Approval of 2021-2022 Microsoft Software Volume Licensing Renewal
Recommended Action: Approve the 2021-2022 Annual Renewal Quote in the amount of \$145,690.11.
- C. AB # 21-101 – Approval of Construction Contract with Road Construction Northwest, Inc. for North Creek Trail Section 4 Phase 1 Project
Recommended Action: Approve Construction Contract, in substantially the same form as presented, with Road Construction Northwest, Inc. in the amount of \$749,367.50 for construction of the North Creek Trail Section 4 Phase 1 project.
- D. AB # 21-102 – Approval of Supplemental Agreement No.6 with Parametrix for Construction Engineering Support for North Creek Trail Section 4 Phase 1 Project
Recommended Action: Approve Professional Services Agreement Supplement No. 6, in substantially the same form as presented, with Parametrix, Inc. in the amount of \$37,513.11 for construction engineering services for the North Creek Trail Section 4 Phase 1 project.

- E. AB # 21-103 – Approval of Professional Services Agreement with Reid Middleton for Meridian Ave S and 240th St Roundabout Project
Recommended Action: Approve the Professional Services Agreement, in substantially the same form as presented, with Reid Middleton, Inc. in the amount of \$295,000 for the design of Meridian Ave S and 240th St Roundabout project.

- F. AB # 21-104 - Approve a Third Extension to the Interlocal Agreement for Fire Marshal Services to King County Fire Protection District No. 16 (Northshore Fire Department) through September 30, 2021
Recommended Action: Authorize the City Manager to: (1) execute an Amendment No. 3 to the Interlocal Agreement for Deputy Fire Chief Services between King County Fire Protection District No. 16 and the City of Bothell (the “ILA”) in substantially the same form as presented; and (2) execute any additional amendments to the ILA, as may be needed, that simply extend the term of the ILA or that terminate the ILA when services are no longer required.

- G. AB # 21-105 - Approval of an Interlocal Agreement between the City of Bothell and South Snohomish County Fire & Rescue Regional Fire Authority for the Purpose of Storing a Backup Aid Unit.
Recommended Action: Authorize the City Manager to execute the ILA between the City of Bothell and South Snohomish County Fire & Rescue Regional Fire Authority in substantially the same form as presented.

- H. AB # 21-106 - Approval of an Interlocal Agreement between the City of Bothell and Woodinville Fire & Rescue for the Purpose of Storing a Reserve Fire Engine.
Recommended Action: Authorize the City Manager to execute the ILA between the City of Bothell and Woodinville Fire & Rescue in substantially the same form as presented.

- I. AB # 21-107 - Approval of an Interlocal Agreement between the City of Bothell and Northshore Fire Department for the Purpose of Storing a Reserve Fire Engine.
Recommended Action: Authorize the City Manager to execute the ILA between the City of Bothell and Northshore Fire Department in substantially the same form as presented.

- J. AB # 21-108 - Approval of Updated Professional Services Agreement and Associated Amendments with Systems Design West, LLC
Recommended Action: Authorize the City Manager to execute the PSA and Amendments between the City of Bothell and Systems Design West, LLC for services related to the billing and payment processing of emergency medical service (EMS) patient transport services, motor vehicle collisions (MVC) and Ground Emergency Medical Transportation (GEMT) in substantially the same form as presented.

- K. AB # 21-109 - Approval of Updated Interagency Agreement with the Department of Natural Resources for Wildland Deployment and Reimbursement
Recommended Action: Authorize the City Manager to execute an Interagency Agreement between the City of Bothell and the Department of Natural Resources for firefighting services in support of wildfire or other emergency response in substantially the same form as presented.

4. Public Hearings

- A. AB # 21-110 – Consideration of an Ordinance Adopting Multi-Family Tax Exemption (MFTE) Program
Recommended Action: Approve the MFTE program and code amendments with an effective date of September 20, 2021.

5. Ordinances & Resolutions

- A. AB # 21-111 – Consideration of Authorization for the Interim City Manager to Execute Pop-Up Retail Incubator Concession Agreements during City Council's August Recess.
Recommended Action: Authorize the Interim City Manager to review and execute all concession agreements necessary to implement the Pop-Up Retail Program during the month of August 2021, forgoing Council review and approval.

6. Contracts & Agreements

- A. AB # 21-112 – Consideration of Acceptance of Donations for K9 Purchase
Recommended Action: Approve the acceptance of donated funds, when raised, sufficient to purchase a trained Patrol K-9.
- B. AB # 21-113 – Consideration of Professional Services Agreement with WSP, Inc. for Bothell Way NE Widening Project
Recommended Action: Approve the professional services agreement with WSP Inc. in the amount of \$3,739,624 for design of the Bothell Way NE Widening Project.

7. Study Session/Discussion Items

- A. AB # 21-114 – Consideration of Letter of Intent to Plan for a Countywide Growth Center in the 2024 Imagine Bothell...Comprehensive Plan Update
Recommended Action: Authorize the Mayor to sign the attached letter stating the City's intent to plan for a Countywide Growth Center in the 2024 Imagine Bothell...Comprehensive Plan update in a manner that is consistent with the King County Centers Framework.

8. Executive Session

- None at this time.

9. Council Conversations

During this item, Council members have the opportunity to informally discuss topics of city interest.

10. Adjourn

CERTIFICATE:

I hereby certify that the above agenda was posted on by 6:00 P.M., on 7/15/2021 on the official website and bulletin board at Bothell City Hall, 18415 101st Avenue NE, Bothell, WA, 98011, in accordance with RCW 42.30.077, at least 24 hours in advance of the published start time of the meeting.

/s/ Laura Hathaway, City Clerk

SPECIAL ACCOMODATIONS: The City of Bothell strives to provide accessible meetings for people with disabilities. If special accommodations are required, please contact the ADA Coordinator at (425) 806-6151 at least one day prior to the meeting.

Copies of agenda bills and attachments listed in this agenda may be obtained from the City Clerk's Office the Friday before the meeting.

*Bothell City Council meetings are aired live on Bothell Community Television (BCTV) Channel 21/26 (Comcast/Frontier) (available to Comcast and Frontier Cable customers within Bothell City limits). Meetings are generally replayed according to the following schedule (subject to change): Wednesday following the meeting at 10 a.m.; Friday, Saturday and Sunday following the meeting at 10 a.m. and 7 PM. City Council and Planning Commission meetings and the BCTV schedule are viewable online at www.bothellwa.gov