



**Meeting Minutes**  
**SSWR Taskforce Advisory Committee 7<sup>th</sup> Meeting**

**Monday, May 22, 2017**  
**6:00 pm to 7:39 pm**

**Taskforce Members in Attendance:**

Connie Noll, Bill Brooks, Aaron Moreau-Cook, Amanda Lamer, Brian Bradish, Mark Robb, Corbin Young, Sterling Cassel, Susan Schilling, Amy Loomis

**City Facilitators in Attendance:**

Rita Hu, Jason Torrie, Jamal Mahmoud, Darren Timpe

**City Note Taker:**

Virginia Samuelson

**Agenda Item #1 – Call to Order/Approval of Minutes:**

The meeting was called to order.

Minutes from the May 1, 2017 meeting were reviewed and approved.

**Agenda Item #2 – Review & Discussion safety Enforcement Needs - Update from Bothell Police Department, Darren Timpe**

Officer Timpe reviewed the schedule for monitoring traffic at schools by the Bothell Police Department. Prior to the 2016-2017 school year 3 traffic officers rotated through all the schools in Bothell. During the school year 2016-2017 officers were assigned to only patrol the three schools that had the worst traffic issues. In the coming school year 2017-2018 officers will spend two days a week at the same three schools and use the other two days available to rotate through the other schools. Their approach is to be visible and to deter the need to issue tickets.

**Agenda Item #3 – Review & Discussion of Draft Type C (Repair & Maintenance) Project List**

Rita presented and discussed this issue.

1. The City will continue performing spot repairs for existing sidewalks.
2. The City is working on lighting issues at Bothell High School with PSE. The City will check on the times lines.
3. The City is working on lighting issues at Frank Love Elementary with Sno PUD. The City will check on the times lines.
4. Temporary repairs to the sidewalk and road along St. Brendan's will proceed. Long term fix requires the removal of some big trees on St. Brendan's property. The City will discuss this matter further with St. Brendan.

#### **Agenda Item #4 – Review & Discussion of Draft Type B & D (Crosswalk/Signage/Traffic Calming Device)**

- **Pavement Marking** - King County is hired to restore/refresh all existing pavement markings in the City. The work should be done in two to three weeks. If markings are not refreshed they are on private property as the City cannot maintain the markings on private property.
- Any NSD schools that need marking should put in a work order with NSD through the Information Center.
- Jamal will look into using curb painting or hashtags to mark no parking areas. He may do a pilot project.
- **Flags** – The City will provide flags at all three locations requested, Canyon Creek Elementary, Frank Love Elementary and Westhill Elementary. They should be up within a week and require the support of a school volunteer. Jamal is deciding whether to add flags to NE 160<sup>th</sup> St.
- **Signs** – There are five requests for additional signage. The City will fulfill all five requests. In addition, the City will install no right turn allowed signs at NE 160<sup>th</sup> St and 121<sup>st</sup> Ave NE.
- **Crosswalk Scoring** – There were 27 requests for crosswalk scoring.
  - One project is complete,
  - Six have been deleted by the requestors,
  - Two are on private roads where the City cannot provide services,
  - One does not meet the score to warrant fulfillment,
  - One is part of another traffic improvement,
  - The City is recommending fulfillment on eleven requests for RRFBs and adding an RRFB to Bothell High Schools Sidewalk project,
  - Three projects have recommendations for flags, signage and/or updates,
  - Two projects will depend upon sidewalk completion.

#### **Agenda Item #5 – Review & Discussion of Draft SSWR Sidewalk Project List**

Rita presented a spreadsheet showing all requested sidewalk projects, the cost of each and any alternates and the City's proposed project tier. The cost to complete the first tier is \$6.8 to \$8.1 million. She asked the SSWR Taskforce to review and discuss any reordering of the placement on the project tier they wish to submit. The Taskforce submitted its preferences and the resulting spreadsheet is attached for reference.

#### **Agenda Item #6 – Review of Final Meeting Agenda**

There will be a short discussion on pavement markings and a final review of City and Taskforce recommendations. The meeting will be held at Conference Room #201. Taskforce members will be met by the elevators and escorted to the meeting room by staff.

#### **Agenda Item #5 – Adjournment**

The meeting adjourned at 7:39 P.M.