

**MINUTES**  
**CITY OF BOTHELL**  
**LANDMARK PRESERVATION BOARD**  
**Regular Meeting – Tuesday, January 26, 2010**  
**Location: Dawson Building, 9654 NE 182<sup>nd</sup> Street**

- I. **CALL TO ORDER:** The regular monthly meeting of the City of Bothell Landmark Preservation Board was called to order by Chair **Davina Williams-Duerr** at 7:35 p.m. In attendance were members: **Vicki Somppi, Pete Hammer, Tami McIntyre, Pat Pierce, Randy Parkhurst,** and **Robert Beckstrom**. Members **Nan Hughes** and **Elaine Ackerman** were absent and excused. One guest, **Sam Barrett** of 9229 NE 193<sup>rd</sup> Street in Bothell, attended as an observer. The meeting was staffed by preservation consultant **Christine Palmer**.
- II. **NON-AGENDA PUBLIC COMMENTS:** None.
- III. **APPROVAL OF MINUTES:**  
**MOTION** to approve as submitted the LPB Minutes of December 22, 2009, by **Pierce**.  
**SECONDED** by **Somppi**.  
**APPROVED** unanimously.
- IV. **NEW BUSINESS**
- A. Review and discussion of proposed 2010 LPB budget –
1. LPB members questioned the \$4,000 deduction on page 2 of their 2009 expenditures which had been taken by the City Manager in August. The Board directed staff to send a message to the City Manager that they should be informed at the time such deductions take place.
  2. LPB directed staff to produce a budget expenditure sheet for their quarterly review.
  3. Upcoming expenses and goals for 2010 were discussed with projections based on goals and expenses from 2008 and 2009.
- MOTION** by **Pierce** to request an annual budget of \$16,000 for the 2010-2012 budget cycle for LPB annual memberships (\$650), bronze plaques for four previously designated landmarks (\$700), Preservation Month events and activities (\$500), Model A Fire Truck brochure design and printing, design and printing of a property owners' historic preservation outreach brochure (\$2,500), creation of additional historic street signs, and staff time for the Historic Resources Inventory update.
- SECOND** by **Somppi**.  
**PASSED** unanimously.

- B. Review of possibilities for Preservation Month 2010 -
  - 1. Appointment of subcommittee to investigate probable events – **Duerr, Somppi and Beckstrom** will comprise a subcommittee to plan events and activities for May. They will report to LPB at its February 23 meeting.
- C. Review of staff's update to Bothell Historic Resources Inventory – Board members chose not to focus on staff's recommended consideration of landmark designations for those properties previously determined to be historically significant. Instead they directed staff to generate new site records by recording properties not yet surveyed. The LPB acknowledged that this effort was previously done by teams of surveyors and progress would be slow with only one staff person working simultaneously on various duties ten hours each week. They specified that a concentration of new site records should be on buildings constructed between 1945 and 1960 with a quarterly report to the Board for review of newly produced site records and significance determinations.
- D. Bothell Museum inquiry about old postcards – **Palmer** shared three black and white historic Bothell images previously reproduced as post cards which had been given free to Museum and City Community Development Department visitors for years. The supply was running low and the Museum volunteers had requested more. LPB directed staff to obtain reproduction estimates for various historic images reprinted as post cards. **Pierce** will determine who has original images.

V. OLD BUSINESS:

- A. *Then and Now* book sales – **Pierce**  
No report. Staff distributed a list of all 2009 Bothell events where LPB members sold books.
- B. Beckstrom Cabin repairs – **Beckstrom**  
City Facilities Manager **Clark Meek** was contacted multiple times via e-mail and phone by **Beckstrom** regarding the necessary repairs and funding but without response. LPB members expressed the concern that sensitive maintenance of this designated City landmark is not a priority for City staff. **Pierce** stated that the Executive Board of the Bothell Museum met with **Meek** in December 2009 when he indicated that he was still awaiting a Certificate of Appropriateness from LPB for work on the Cabin.

VI. REPORTS:

- A. LPB requested staff to discover anticipated dates for scheduling on the City Council 2010 Agenda from Planning Manager Gary Hasseler for the following:
1. Roberts House landmark designation – LPB members asked that this be placed on City Council’s Consent Agenda to move it forward more quickly.
  2. Title 22 revisions study session

VII. REPORT FROM STAFF:


- A. Mini training session comprised handouts for insertion in the LPB handbook on the following topic: historic window replacements.

VIII. OPEN TOPIC DISCUSSION:

- A. LPB members discussed prioritization of their 2010 goals with the following order of importance:
1. Historic Resources Inventory update
  2. Preservation Month 2010
  3. Owner outreach brochure
  4. Historic street signs
  5. Model A Fire Truck trailer
  6. Fire Truck brochure
  7. Title 22 revisions
  8. Nominating new properties to the Bothell Historic Register
- B. The Board’s community partnership with the Bothell Museum was discussed and a determination made that this association needs to be emphasized and strengthened.

IX. ADJOURNMENT

MOTION to adjourn at 9:07 p.m. by Parkhurst.  
SECONDED by Somppi.  
APPROVED unanimously.

  
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Robert Beckstrom, Secretary