

**MINUTES  
CITY OF BOTHELL  
LANDMARK PRESERVATION BOARD  
Regular Meeting – Tuesday, March 23, 2010  
Location: Dawson Building, 9654 NE 182<sup>nd</sup> Street**

I. **CALL TO ORDER:** The regular monthly meeting of the City of Bothell Landmark Preservation Board was called to order by Chair **Davina Williams Duerr** at 7:35 p.m. In attendance were members: **Vicki Somppi, Nan Hughes, Elaine Taylor, Pat Pierce, Randy Parkhurst, and Robert Beckstrom.** The meeting was staffed by preservation consultant **Christine Palmer.**

II. **NON-AGENDA PUBLIC COMMENTS:** None.

III. **APPROVAL OF MINUTES:**

**MOTION** to approve with revisions the LPB Minutes of February 23, 2009, by **Somppi.** The revisions were as follows:

The last sentence in Item V-A regarding the 1929 Model A Ford Fire Truck should be corrected to read that the windows will be installed, not replaced. The word "room" in the first sentence at the top of page 2 should be corrected to "roof."

**SECONDED** by **Pierce.**

**APPROVED** unanimously.

IV. **NEW BUSINESS:**

A. **Officer Elections** – Chair **Duerr** asked for nominations from the LPB members for the positions of Chair, Chair Pro Tem, and Secretary.

**MOTION** by **Taylor** for **Robert Beckstrom** as Secretary.

**SECONDED** by **Pierce.**

**APPROVED** unanimously.

**MOTION** by **Somppi** for **Pat Pierce** as Chair Pro Tem.

**SECONDED** by **Hughes**

**APPROVED** unanimously.

**MOTION** by **Parkhurst** for **Davina Williams Duerr** as Chair

**SECONDED** by **Beckstrom**

**APPROVED** unanimously.

Chair **Duerr** asked the LPB members to approve an addition to the agenda to provide for items B and C under New Business.

MOTION to amend agenda by Hughes  
SECONDED by Pierce  
APPROVED unanimously.

- B. Meeting Procedures – Chair Duerr asked that interruptions and side conversations among LPB members be curtailed during meeting discussions. She requested Board members to raise their hands when they wished to speak. Board members agreed to her requests.
- C. Chair Duerr updated LPB members about the plans to celebrate Preservation Month 2010 in May by placing articles about local landmark properties in each week of the *Bothell Record*. Record Reporter Tom Corrigan told Chair Duerr that he turned this request over to another reporter, Andy Nystrom, and that he could not commit to printing one article each week in May. LPB member Hughes indicated that she knew Reporter Nystrom and would call him to follow up.

V. OLD BUSINESS:

- A. Model A Fire Truck – Parkhurst indicated that he and Palmer met to review the research he has collected to date that will be used to write the City of Bothell landmark nomination for this 1929 vehicle. Palmer will provide him with draft text for both the nomination as well as the informational brochure about the fire truck. Duerr obtained an estimate from local print designer Marcia Repaci for a tri-fold brochure for \$1,100. Pierce requested staff to confirm that a contract is required for the brochure proposal. She also stated that, because a 4Culture grant has been obtained for production of this brochure, the 4Culture tag must appear on the final version.
- B. Certificate of Appropriateness application for Beckstrom Cabin repairs – Beckstrom drafted a Certificate of Appropriateness application for LPB review for necessary and delayed repair work on the designated City landmark Cabin. He stressed that the cedar shakes on the roof are covered with moss and need to be cleaned. The original windows were 4-pane, but the replacement windows are not authentic since they are 2-pane. The siding also needs to be cleaned without pressure washing. Because the Bothell Museum is providing the funding for this effort, and Beckstrom has collected volunteers to provide the work, these overdue maintenance repairs will not impact the

City's budget. Repeated attempts by Beckstrom to contact City Facilities Manager Clark Meek have failed to move this project forward.

MOTION by Somppi with accepted amendment by Pierce to approve the Certificate of Appropriateness for the Beckstrom Cabin as submitted, with the provision that it be shared with Acting Public Works Director Steven Anderson and Facilities Manager Clark Meek to ensure that the work is done as soon as possible.

SECONDED by Parkhurst

APPROVED unanimously.

#### VI. REPORTS

A. Pierce reported that the Bothell Museum was supportive of the Storycorps project proposed by Taylor (formerly Ackerman) at the February LPB meeting. Pierce said the Museum wants to work with LPB members to generate grant funds to pay for the Storycorps team to come to Bothell. Taylor will contact City Tourism and Marketing Coordinator Annique Bennett regarding the availability of grant funds from the County hotel-motel tax. Taylor will also establish a timeline for funding this project since its process will extend into 2011.

#### VII. REPORT FROM STAFF:

A. Mini training session comprised a handout prepared by Palmer for insertion in the LPB handbook regarding heritage tourism.

#### VIII. OPEN TOPIC DISCUSSION:

- A. LPB members reviewed their calendars to ensure that all could attend upcoming critical issue events:
1. On April 20 at 6:00 p.m., the Roberts House, owned by former LPB member Tami McIntyre, will be considered for a City of Bothell landmark designation by City Council. Although only fifteen minutes have been allocated on the agenda, LPB members are requested to appear to speak in favor of this nomination.
  2. The April 27 LPB meeting agenda will include welcoming a new member, strategic planning for proposed Title 22 code amendments, and staff training on parliamentary procedure.

3. The May 25 LPB meeting will include a briefing by Planning Manager Gary Hasseler on City Council's upcoming Study Session with LPB regarding proposed Title 22 code amendments.
4. June 8 will be a joint Study Session with LPB and City Council regarding proposed Title 22 code amendments.

IX. ADJOURNMENT

MOTION to adjourn at 8:45 p.m. by Parkhurst.

SECONDED by Somppi.

APPROVED unanimously.

  
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Robert Beckstrom, Secretary