

Backflow Prevention

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Buildings and/or structures serviced by the City of Bothell Water Department, which are deemed non-conforming to the cross connection requirements, will need to obtain a separate permit to install or update the backflow preventor.

This intake checklist identifies minimum application elements necessary for the City of Bothell to accept the application. Should any of the following minimum items not be provided, the application will not be accepted at the counter. Acceptance of an application deems it complete.

Applicant: Check each box under the Applicant heading on this checklist to confirm items are included in your submittal. A Permit Technician will check off each box under Staff when the item is confirmed to be included in the submittal package. If you think an item is not applicable to your project, you must contact the appropriate department prior to your intake appointment to have the items initialed as not required.

Four (4) complete sets of drawings (standard sheet size of 24" x 36", drawn to a Horizontal Scale of 1"=20', and Vertical Scale of 1"=4') are required.

Development Services permit application requirements per BMC 11.06.002

An application shall consist of all materials required by the applicable development regulations for the specific permit(s) sought, and shall include the following general information:

Applicant	Staff
<input type="checkbox"/> A completed & signed Permit Application form	<input type="checkbox"/>
<input type="checkbox"/> Legal Description and Assessors Parcel Number	<input type="checkbox"/>
<input type="checkbox"/> Development Review Billing Form (Form D)	<input type="checkbox"/>
Site Plan	
<input type="checkbox"/> North arrow	<input type="checkbox"/>
<input type="checkbox"/> Existing and proposed streets surrounding the property	<input type="checkbox"/>
<input type="checkbox"/> Lot lines.....	<input type="checkbox"/>
<input type="checkbox"/> Square footage of lot.....	<input type="checkbox"/>
<input type="checkbox"/> Existing utility easements	<input type="checkbox"/>
<input type="checkbox"/> Location of existing utilities (storm, water, sanitary sewer).....	<input type="checkbox"/>
<input type="checkbox"/> Location of existing and proposed backflow preventor(s)	<input type="checkbox"/>
<input type="checkbox"/> All present improvements on property (building footprints, driveways, curb & gutter, sidewalks, landscaping)	<input type="checkbox"/>
<input type="checkbox"/> Show the address of each existing building(s).....	<input type="checkbox"/>
Construction Plan	
<input type="checkbox"/> Installation details for each backflow preventor (to meet City of Bothell's Design and Construction Standards)	<input type="checkbox"/>



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Applicant: Complete where applicable.

Plumbing Contractor (CON)

Mailing address _____ City _____ State _____ Zip _____

Phone (_____) _____ FAX (_____) _____ E-Mail: _____

State license _____ exp. date _____

Contractor's City of Bothell business license _____

Fire Sprinkler Contractor (CON)

Mailing address _____ City _____ State _____ Zip _____

Phone (_____) _____ FAX (_____) _____ E-Mail: _____

State license _____ exp. date _____

Contractor's City of Bothell business license _____

