

Bldg. Permit Processing Time

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Processing time is from date of complete application to initial plan review date. Type II, III, IVA, IVB and V permit applications are subject to a completeness review of up to 28 days. Processing times listed below are in addition to the completeness review, if applicable. These times may vary with seasonal fluctuations.

Permit Type	Processing time
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Commercial / Multi-Family

New building construction.....	5 weeks
Minor Tenant Improvement (non-change of use and non-first time tenant improvement).....	2 weeks
Tenant Improvement - Change of use or first time tenant)	5 weeks
Mechanical.....	2 weeks
Plumbing.....	2 weeks
Additions.....	5 weeks
Signs	2 weeks
Structural re-roof	5 weeks
Rockerries / retaining walls	5 weeks

Single-Family Construction

New Construction	3 weeks
Remodel (interior only, non-structural).....	2 weeks
Additions.....	3 weeks
Decks	2 weeks
New mobile home installation	2 weeks
Structural re-roof	3 weeks
Rockerries / retaining walls	3 weeks
Mechanical.....	same day
Plumbing.....	same day
Re-roof.....	same day

Manufactured Home

Manufactured Home Installation Permit 2 weeks
Title Elimination form signature- If no mobile home foundation permit is on file—inspection is required.

If setup passes inspection, Title Elimination may be signed off..... 1-2 days

If inspection fails, Manufactured Home Installation Permit is required for corrections 1-2 weeks

Additional Applications

Water/Sewer and/or Fire Flow Availability Form 36 or 36a..... 2 weeks

